



## Ayiwa Danquah Memorial Foundation LBG

### 2026 ONLINE JOB APPLICATION FORM FOR PROJECT ASSISTANT POSITION

**Digital Address:**  
AK-149-1927- Buokrom

**Mobile:**  
0531520050 /0543507973  
1-929-855-8953

**Website:** [www.miskl.org/foundation](http://www.miskl.org/foundation)

**Email:** [AyiwaDanquah.info@gmail.com](mailto:AyiwaDanquah.info@gmail.com)

ADMF is seeking the services of an **Accounting Personnel** at the Buokrom location.

Click on the link to view the job details you are applying for: [Accounting Personnel](#)

Please see below for the online interview instructions and questions.

(\*) Are required fields and cannot be left blank:

- You can also complete the word version electronically [HERE](#)
- Complete below and submit **ONLINE** via email to: [AyiwaDanquah.info@gmail.com](mailto:AyiwaDanquah.info@gmail.com) or via WhatsApp to 0531520050

#### Section 1

Please note Required Fields marked (\*) cannot be left blank

- First Name\*
- Last Name\*
- Email\*
- Phone\*
- Resume/CV\* - attach document
- Education \* - attach all applicable Certificates/Diplomas
- What is your desired salary? \*

**\*We would like to know how you heard about or learned about MISKL?**

Select all answers that best fits.

- ☐ MISKL.org
- ☐ follow MISKL on Social Media!
- ☐ YouTube
- ☐ Facebook
- ☐ TikTok
- ☐ Instagram
- ☐ Word of mouth
- ☐ Other – Please indicate:

<b>Section 2: Accounts Assistant Position</b>
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**1.Can you walk us through your process for reconciling monthly bank statements and identifying discrepancies?**

**2. How do you prioritize tasks when managing multiple deadlines, such as preparing financial reports, processing invoices, and assisting with audits?**

**3. The Ayiwa Danquah Memorial Foundation is committed to community impact. How do you see your role as an accounting assistant contributing to that mission?**

[Submit Application](#)